

Confirmation

Diary

Database

Reminder

Follow up

ONSITE BOOKING FORM

Contact Details

Establishment, group or company name: _____

Course Title: _____
(if applicable)

Contact Name: _____ Role: _____

Address: _____

_____ Telephone Number: _____

Email Address: _____

By providing your email & telephone number, you are consenting to Bransby Horses contacting you by email and phone.

About your visit

Requested date for visit: _____
(Please provide at least three dates)

Time slot: _____
(Suggested time slots: 10:30-12:30, 13:00-15:00, 10:30-14:30)

Number of attendees: _____ Number of supervisors: _____
(Excluding Supervisors) (If applicable)

Age range of attendees: _____
(If under 18 years of age)

Please advise of any relevant medical/special educational needs and disabilities:
(Do not give names)

Name of First Aider: _____

Aims & focus of the visit: Select as appropriate and provide details: _____

- Tour of the site & facilities
- Specialist talks/presentations tailored to your interests
- Demonstrations from our handling & rehoming teams
- Basic Pony Care Demonstration (max 20 people per demonstration)
- Hands-on practical training
- Pony Grooming (max 20 people for up to ½ hr)

Health & Safety: do you wish to arrange a pre-visit site inspection?

Catering options

Lunch break required?

Catering required? *See separate sheet for catering options*

If yes - please advise of any dietary needs

Payment & invoice details

By card on: 01427 782860

By invoice: information required:

Name: _____

Purchase order number/reference: _____

Address: _____

Telephone Number: _____ **Email Address:** _____

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Terms of booking/payment

- *5% discount will be offered if paid 28 days prior to the visit.*
- *A 20% non-refundable deposit will be payable upon booking.*
- *Payment in full to be paid at least 10 days prior to the visit date - if not received, the booking will be cancelled.*

Cancellation:

- *If cancelled up to 48 hours in advance, the 20% non-refundable deposit will be forfeited.*
- *If cancelled within 48 hours then the full payment will be forfeited.*
- *Bransby Horses maintains the right to cancel at any point, with either a new date proposed or a full refund.*

For more information on how we use your data please see our Privacy Notice on our website: www.bransbyhorses/quicklink/privacynotice or contact us for a copy.

You have the right to object at any time.

Where did you hear about Bransby Horses?

Thank you for booking an organised visit to Bransby Horses.