# **Application for employment**

## **Personal details**

| Position applied  | for:         |     |        |              |  |  |
|-------------------|--------------|-----|--------|--------------|--|--|
| Title:            | Surname:     |     |        | Forename(s): |  |  |
| Address:          |              |     |        |              |  |  |
|                   |              |     |        |              |  |  |
|                   |              |     |        |              |  |  |
| Postcode:         |              |     |        |              |  |  |
| Telephone:        |              |     | Email: |              |  |  |
| Current Driving   | Licence?     | Yes | No     | Expiry:      |  |  |
| Details of any er | ndorsements: |     |        |              |  |  |
|                   |              |     |        |              |  |  |

If you are not a British or Irish citizen you require permission to work in the UK. This will normally be in the form of a visa, however, if you are an EEA/Swiss citizen and resident in the UK before 31 December 2020, this may be your passport or status under the EU Settlement Scheme. Please refer to the UK Visa and Immigration for further information and consider your eligibility requirements to work in the UK prior to your application.

I confirm that I have the right to work in the UK

| Education history          |
|----------------------------|
| School/College/University: |
| Qualifications:            |
|                            |
|                            |
|                            |
| End Date:                  |
| School/College/University: |
| Qualifications:            |
|                            |
|                            |
|                            |

# **Employment history**

| Employer:                       |     |         |
|---------------------------------|-----|---------|
| Job title:                      |     | Salary: |
| Key roles and responsibilities: |     |         |
|                                 |     |         |
|                                 |     |         |
| _                               | _   |         |
| From:                           | То: |         |
| Reason for leaving:             |     |         |
|                                 |     |         |
|                                 |     |         |
| Employer:                       |     |         |
| Job title:                      |     | Salary: |
| Key roles and responsibilities: |     |         |
|                                 |     |         |
|                                 |     |         |
|                                 |     |         |
| From:                           | То: |         |
| Reason for leaving:             |     |         |
|                                 |     |         |

| Employer:                       |     |         |
|---------------------------------|-----|---------|
| Job title:                      |     | Salary: |
| Key roles and responsibilities: |     |         |
|                                 |     |         |
|                                 |     |         |
| From:                           | То: |         |
| Reason for leaving:             |     |         |
|                                 |     |         |
|                                 |     |         |
| Employer:                       |     |         |
| Job title:                      |     | Salary: |
| Key roles and responsibilities: |     |         |
|                                 |     |         |
|                                 |     |         |
|                                 | _   |         |
| From:                           | To: |         |
| Reason for leaving:             |     |         |
|                                 |     |         |
| Other previous employment:      |     |         |

#### References

Please provide details of two persons (one being your most recent employer), who can provide employment references. If you have not had more than one employer, please provide an additional character referee or educational.

| ime:        |  |
|-------------|--|
| lationship: |  |
| lephone:    |  |
| nail:       |  |
|             |  |
| ime:        |  |
| lationship: |  |
| lephone:    |  |
| nail:       |  |

#### **Supporting Statement**

Please detail any experience or skills that you feel would enable you to match the requirements in the job description and person specification. This section should be completed with reference to the person specification, ensuring you demonstrate that you meet all the essential criteria and where possible the desirable criteria.

#### **Equality and Diversity**

Bransby Horses is committed to equality of opportunity and strives to create an inclusive and diverse working environment. We therefore welcome applications from all sections of the community.

The information we ask you to provide via this Equal Opportunities Form is "sensitive personal data" and requires your explicit consent before we can process it. This information will be processed for monitoring purposes to assess the effectiveness of our equal opportunities and diversity efforts. This information will not be seen by the interview panel or used in any way for the purposes of selection. Any data from this form will only be used in an anonymised form (so you cannot be identified from it) and are only shared within relevant internal functions.

Completion of this form is voluntary and if you do not wish to answer any question(s), this will not affect your application in any way. For more information on what personal data we collect and why, please read our HR Privacy Statement.

#### Gender Woman Intersex Non-binary Prefer not to say Man If you prefer to use your own term, please specify here Are you married or in a civil partnership? Yes No Prefer not to say Age 25-29 30-34 35-39 40-44 45-49 16-24 55-59 Prefer not to say 50-54 60-64 65+

### What is your ethnicity?

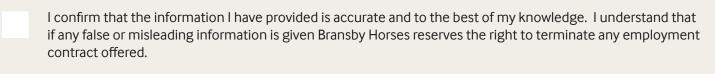
Ethnic origin is not about nationality, place of birth or citizenship. It is about the group to which you perceive you belong. Please tick the appropriate box:



Prefer not to say

| Do you consider yo                             | urself to have a disa                              | oility or heal              | th conditio                 | on?                          |  |   |
|--|--|-----------------------------|-----------------------------|------------------------------|--|---|
| Yes No   | Prefer not   | to say                      |                             |                              |  |   |
| What is the effect or i                        | impact of your disabili                            | ty or health c              | condition or                | n your ability t             | to give your best                        | at work?                                  |
| Please write in here:                          |  |                             |                             |                              |  |   |
| The information in th<br>please discuss this w | iis form is for monitori<br>ith your manager, or t | ng purposes<br>ne manager r | only. If you<br>running the | believe you n<br>recruitment | need a 'reasonable<br>process if you are | e adjustment', then<br>e a job applicant. |
| What is your sexual                            | orientation?                                       |                             |                             |                              |  |   |
| Heterosexual                                   | Gay Le   | esbian                      | Bisexu                      | al                           | Prefer not to say                        | у   |
| If you prefer to use yo                        | our own term, please s                             | pecify here:                |                             |                              |  |   |
| What is your religion                          | n or belief?                                       |                             |                             |                              |  |   |
|  |  |                             |                             |                              |  |   |
| No religion or belief                          | Buddhist   |                             | Christian                   |                              | Hindu                                    |   |
| Jewish   | Muslim   |                             | Sikh                        |                              | Prefer not to say                        | y   |
| If other religion or be                        | lief, please specify he                            | re:                         |                             |                              |  |   |
| What is your curren                            | t working pattern?                                 |                             |                             |                              |  |   |
| Full-time                                      | Part-time  |                             | Prefer r                    | not to say                   |  |   |
| What is your flexible                          | e working arrangeme                                | ent?                        |                             |                              |  |   |
| None   | Flexi-time   | Staggered                   | hours                       | Term-t                       | ime hours                                | Annualised hours                          |
| Job-share                                      | Flexible shifts                                    | Compresse                   | ed hours                    | Home                         | working                                  | Prefer not to say                         |
| If other, please specif                        | fy here:   |                             |                             |                              |  |   |
|  |  |                             |                             |                              |  |   |
| Do you have caring                             | responsibilities? If y                             | es, please ti               | ck all that a               | apply                        |  |   |
| None   |  | Primar                      | y carer of a                | child/childrer               | n (under 18)                             |   |
| Primary carer of disal                         | oled child/children                                | Primar                      | y carer of d                | isabled adult                | (18 and over)                            |   |
| Primary carer of olde                          | r person   | Second                      | dary carer (a               | nother perso                 | on carries out the                       | main caring role)                         |
| Prefer not to say                              |  |                             |                             |                              |  |   |

#### Declaration



I have read and understood how the charity will process my data, as per the privacy statement. BransbyHorses.co.uk/privacy-cookie-policy

Please return this form by post to:

| HR Department  |
|----------------|
| Bransby Horses |
| Bransby House  |
| Bransby        |
| Lincoln        |
| LN1 2PH        |

Or by email to recruitment@bransbyhorses.co.uk